Corporate Headquarters 2843 S. Holt Rd. Indianapolis, IN 46241 | (800) 827 8421

To: All Palmer Trucks Team Members

From: The Executive Team **RE:** Encouraging PPE Donations

April 1, 2020

You have undoubtedly heard that the healthcare system is in critical need of N-95 facemasks, gloves, and other critical personal protective equipment (PPE) due to the COVID-19 pandemic.

Our communities need your assistance. If you, a friend, a family member, or a customer have a surplus supply of PPE, please consider donating or encouraging the donation of those items to hospitals within your community. A Google search will allow you to find the contact information for your community's hospitals, and many health organizations have an online donation form for this purpose.

Our caregivers have a critical need for:

- · Masks (i.e. N-95, surgical, etc.)
- · Face Shields
- · Hair Covers
- Gloves (unopened boxes only)
- · Gowns/Aprons/Clean Suits

Additionally, JoAnn Fabrics' Make to Give program is offering free curbside pickup of materials for the purpose of making PPE for medical personnel. They replenish their stock of donation materials daily and have free online tools to teach people how to make PPE. They have a goal of 100 million masks and are currently at 18 million.

You can find out more here - https://bit.ly/2WSgSh9

If able, please consider supporting our communities and healthcare workers. It will take all of us giving our best, safe effort to overcome these challenges.

